



KEAN

THE
PERFECT
SETTING
FOR YOUR
OCCASION



Conference & Event

MAKE
IT A
TIME TO
REMEMBER

Consider your next affair at

Conveniently located just minutes from New York City and accessible by road, rail and air, Kean's state-of-the-art facilities and bustling 180-acre campus are the ideal venue for your event. Available year-round, our first-rate amenities, quality service and professional staff are a wonderful resource. Come visit us and see why thousands of people each year consider Kean University a choice destination.



BECAUSE

Whether you are enjoying the vintage charm of our Exhibit Hall or saying “I do” on our rooftop terrace overlooking Manhattan, Kean is the perfect destination for your extraordinary day.

CELEBRATED



STEM ATRIUM

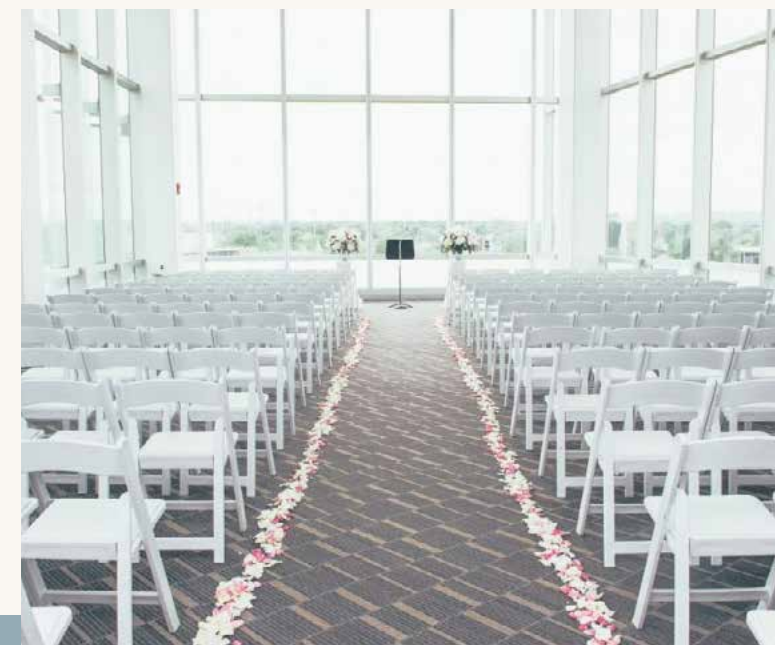


STEM Atrium



And so your story begins.

An evening of elegance awaits when you host your dream reception in the Glass Atrium of the STEM venue. Located less than 20 minutes from Newark and just a short ride to the shore, the Glass Atrium is situated on the lovely campus of historic Kean University. The glass-exterior lobby offers stunning views of the campus, and its outdoor porticos offer fantastic photo opportunities for you and your wedding party. As guests enjoy a cocktail surrounded by the floor-to-ceiling windows, you'll make your grand entrance down an inspiring staircase to greet them as a married couple. The terrazzo floors beg to be danced upon, adding a sophisticated vibe to the occasion. After a whirlwind day of magical moments, celebrate the joyous occasion surrounded by the people you love.



TOGETHER
IS A
BEAUTIFUL
PLACE
TO BE



LIBERTY HALL ACADEMIC CENTER

FOREVER
IS A
WONDERFUL
THING

The Exhibit Hall



Write your next chapter with us.

Write the next chapter of your love story against a verdant setting rich with historic details and a modern twist. Cocktails on the stone patio underneath a teak pergola, photos beside our pond or in our seasonal blooma garden, a reception dinner inside our modern farmhouse with cathedral ceilings ensure an unforgettable day.



A PLACE
TO FIND
YOUR
PEOPLE

Conference Rooms



Gather around a brilliant idea.

Drive success in an atmosphere primed for achievement. Home to technology-enhanced conference and meeting places, as well as smart classrooms, Kean delivers a setting where ideas happen.



Where
great
minds
come
together.



Executive Room

Capacity: 12
Set Up Options:
Oval Conference Table

STEM Auditorium

Capacity: 300
Set Up Options:
Theatre/Lecture Style



North Avenue Academic Building Conference Center

Capacity: 120
Set Up Options:
Conference Style Seating
Banquet
Lecture



We have a variety
of event spaces to
fit your ideal
conference setting.



STEM Donald R. Conklin Conference Center

Capacity: 200
Set Up Options:
Conference Style Seating
Banquet
Lecture

Special Events



Because life is here to

Celebrate the moments that matter. With a peerless selection of dining and reception halls suitable for occasions of all sizes, Kean is the singular choice for family events, bar and bat mitzvahs, galas or fundraisers.

DANCE
THE
NIGHT
AWAY





Be our guest.

ALL ABOUT THE FINER DETAILS

How does my rental time break down?

Rentals are for eight hours, and include two hours for setup, five hours of guest time and reception and an hour of cleanup. Guests may arrive an hour prior to the start of the reception. No food or beverage service is permitted until the scheduled start of the reception.

Ceremony-only rentals are for two hours, with property usage limited to the ceremony and photography during this window.

Are staff included in my rental fees?

Yes, and a representative from Kean University's Office of Conference and Event Services (CES) will be available for two one-hour planning meetings prior to your event. We recommend using one of these meetings for a walk-through. Additional meetings can be arranged for an hourly fee. Your representative will authorize all on-site consultations with vendors, and any

vendor tours must be scheduled in advance. A representative will also be available on the day of your event to assist with logistics and other event needs.

Can I serve alcohol at my event?

Yes, subject to approval from the CES. We do ask that you provide a liquor liability insurance policy with a personal liability of at least one million dollars. Your caterer will be responsible for monitoring alcohol consumption and ensuring that all laws are adhered to. A bartender(s) must be hired and only those designated as bartenders can serve alcohol.

Where can I hold my ceremony?

Ceremonies are permitted within designated locations within the rental area. Please ask your CES representative if you have any questions.

Can I schedule a rehearsal?

We'll schedule a ceremony rehearsal prior to a wedding, usually on the evening before the event. Additional rehearsals may be scheduled for a fee. Note that times are subject to availability.

Is there a minimum guest requirement?

No; however each of our venues have maximum capacity

Can I decorate my venue?

Yes, so long as the decorations won't damage the venue in any way – this means no tape, nails, paint or screws. Flames are not permitted; we recommend the use of LED candles instead. Confetti, rose petals and birdseed can be used outside the building so long as they're biodegradable.

Can I hire entertainers?

Live bands and DJs are fine, so long as you adhere to noise ordinances and wrap things up by 11pm.

Can my guests tour the premises?

Guests are welcome to tour designated paths and grassy areas, and photos may be taken in these areas. Please don't take cuttings of fruit, flowers or foliage.

Is valet parking available?

Our venues do not offer valet parking, but there is ample parking at each venue. However, you are welcome to hire a valet service for your event. If you choose to do so, CES must approve the vendor.

Is smoking permitted?

It is not permitted inside any of our venues. You can request that there are designated smoking areas for your event. Please note these requests may not be approved based on the venue.

Do I need event insurance?

Yes, we'll ask you to provide a certificate of insurance. The specific requirements and responsibilities are outlined in our license agreement.

Is catering part of my rental?

No; however your CES representative can recommend caterers who are familiar with our venues. If you would prefer to hire an outside caterer, you must inform CES of this in advance. Catering for new campus events is not permitted.



Catering



We cater to your every whim.

Outside caterers are permitted in our event spaces. Your event representative will provide a list of recommended caterers who are familiar with our venues.

ALL
ABOUT
THE FINER
DETAILS





CONFERENCE & EVENT SERVICES

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